

Complaint Form

Date complaint made/received
Complaint made by: Name Address Telephone
Complaint made (in person, letter, email, telephone)
Relationship of person complaining (parent of minded child, neighbour)
Details of complaint:
Standard(s) complaint relates to:
Outcome of complaint:
Action Taken
Response to person raising complaint Date of response
Is it necessary to inform Ofsted? Social Services? Early Years?
Signature of Childminder Date